

# Travel Approval Form

**Department:** Precinct 4 Road and Bridge

**Event Name:** 2025 VG Young Institute School for  
County CC

**Location:** Brazos County Expo Center, Bryan Tx

**Event Dates:** 02/18/25-02/20/25

**Purpose:** ☒ Required Continuing Education/Certification  
☐ Job Training  
☐ Other: \_\_\_\_\_

**Name of Attendees:**

Larry Woolley \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<p><b>Court Decision:</b></p> <p><small>This section to be completed by County Judge's Office</small></p> <div style="text-align: center;">  <p>11-25-2024</p> </div>
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## Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

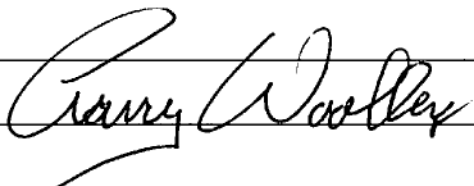
### Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

### For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**



## Sandra L. Long

**From:** do-not-reply@county.org  
**Sent:** Monday, November 4, 2024 9:05 AM  
**To:** Precinct #4  
**Subject:** Confirmation

Some people who received this message don't often get email from do-not-reply@county.org. [Learn why this is important](#)

**CAUTION: This email originated from outside of the Johnson County email system.**  
**Use care when opening links or attachments. Report suspicious emails.**

Dear Hon. Larry Woolley,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 265039

**Order Date:** Nov 4, 2024 9:03 AM

**Bill To:** Hon. Larry Woolley

**Order Total:** 250.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
2025 Annual V.G. Young Institute School for County CC - Hon. Larry Woolley	250.00	1	250.00
<i>When:</i> Feb 18, 2025 - Feb 20, 2025			
<i>Where:</i> Brazos County Expo Center			
5827 Leonard Rd.			
Bryan, TX 77807 United States			

*Registration option:* Feb 18, 2025 - Elected Official/County Staff

*Program Items:*

- Feb 18, 2025 5:00 PM: Welcome Reception & Aggie Prime Rib Dinner
- Feb 18, 2025: Guest Registration

<b>Item Total</b>	250.00
<b>Item Grand Total</b>	250.00
<b>Transaction Grand Total</b>	250.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.



# SAVE THE DATE

## V.G. YOUNG INSTITUTE OF COUNTY GOVERNMENT

67TH ANNUAL SCHOOL FOR COUNTY COMMISSIONERS COURTS

**FEBRUARY 18-20, 2025**

### ONLINE REGISTRATION OPENS

**NOVEMBER 4, 2024 @9AM**

[HTTPS://WWW.COUNTY.ORG/CALENDAR-OF-](https://www.county.org/calendar-of-events/2024/vg-young-institute-school-for-commissioners-courts)

[EVENTS/2024/VG-YOUNG-INSTITUTE-SCHOOL-FOR-](https://www.county.org/calendar-of-events/2024/vg-young-institute-school-for-commissioners-courts)

#### COMMISSIONERS-COURTS

#### HOST HOTEL

THE STELLA HOTEL

4100 LAKE ATLAS DR. BRYAN, TX

#### OVERFLOW PROPERTIES

HILTON COLLEGE STATION

801 UNIVERSITY DR E, COLLEGE STATION, TX 77840

EMBASSY SUITES BY HILTON COLLEGE STATION

201 UNIVERSITY DR E, COLLEGE STATION, TX

77840

### DRAFT AGENDA

#### **TUESDAY, FEBRUARY 18**

**8:00 AM - 12:00 PM**

EARLY BIRD SESSION- COUNTY ADMINISTRATIVE

TRAINING: EMERGENCY MANAGEMENT

**1:00 - 5:00 PM**

EDUCATIONAL SESSIONS

**5:00 PM**

WELCOME RECEPTION & DINNER

BRAZOS COUNTY EXPO CENTER

#### **WEDNESDAY, FEBRUARY 19**

**8:00 AM - 5:00PM**

EDUCATIONAL SESSIONS

#### **THURSDAY, FEBRUARY 20**

**8:00AM - 12:00PM**

EDUCATIONAL SESSIONS

**CONFERENCE EVENTS WILL BE HELD AT THE**

**BRAZOS COUNTY EXPO CENTER**

**5827 LEONARD RD, BRYAN, TX 77807**

CONFERENCE REGISTRATION IS REQUIRED TO RESERVE A HOTEL ROOM IN THE CONFERENCE BLOCK OF THE HOST HOTEL. HOTEL RESERVATIONS ARE SUBJECT TO CANCELLATION OR AN INCREASED HOTEL RATE. ONCE ONLINE REGISTRATION IS COMPLETED, A CONFIRMATION EMAIL INCLUDING A HOTEL ROOM RESERVATION LINK WILL BE SENT TO THE EMAIL ADDRESS ON THE REGISTRATION FORM.



Thank you for booking with us, Leslie Woolley.

## Craft your next story

Mon, Feb 17, 2025 – Thu, Feb 20, 2025

Confirmation Number: 85660004



**Check-In:** Monday, February 17, 2025 04:00 PM

**Check-Out:** Thursday, February 20, 2025 12:00 PM

Number of rooms 1 Room

Guests per room 1 Adult

Guarantee Method Credit Card Guarantee, Discover Card

Total for Stay (all rooms)

586.85 USD

### Room 1

---

Room Type >

Deluxe Queen, Guest room, 2 Queen

Guaranteed Requests:

None

[ALL REQUESTS >](#)

[Modify or Cancel Reservation](#)

## Important Information About Your Stay



In order to prepare for your upcoming stay, we invite you to [learn more](#) about what to expect when you arrive and the experiences that await you.



Upon early departure, an Early Departure Charge of one night room and applicable tax may apply.

## TRAVEL APPROVAL FORM

**Department:** Pct. 4 Commissioner

**Event Name:** District 4&5 Extension Service Conference

**Location:** Nacogdoches & Mt. Pleasant

**Event Dates:** December 4&5, 2024

**Purpose:**

- ☐ Required Continuing Education/Certification
- ☐ Job Training
- ☒ Other: Speaker/Presenter

**Name of Attendees:**

Larry Woolley

\_\_\_\_\_

\_\_\_\_\_

<p><b>Court Decision:</b></p> <p><small>This section to be completed by County Judge's Office</small></p>
<div style="text-align: center;"><p>11-25-2024</p></div>

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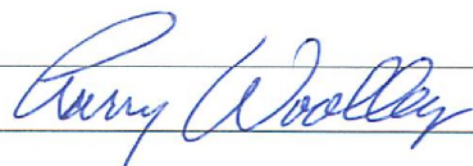
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**Signature of Elected Official/Department Head:**



Approved in CC on 9/11/2023





**PRAIRIE VIEW  
A&M UNIVERSITY**  
COLLEGE OF AGRICULTURE  
AND HUMAN SCIENCES

Cooperative Extension Program

**TEXAS A&M  
AGRI LIFE  
EXTENSION**

### AGENDA

East Region County Judges and Commissioners Conference  
Nacogdoches County Extension Office  
December 4, 2024

- |                                 |  |
|---------------------------------|--|
| 8:30-8:45 a.m.                  | Registration and Refreshments  |
| 8:45 a.m.                       | Welcome.....Shelia Harris<br>District Extension Administrator  |
| ✓ <input type="checkbox"/> 1 hr | 8:50-9:40 a.m. Mental Health w Jails/Mental Health Programs ..County Judge Bill Stoudt<br>Gregg County Sheriff Maxey Cerliano  |
| ✓ <input type="checkbox"/> 1 hr | 9:40-10:30 a.m. AgriLife Program Highlights..... Paula Butler and Larry Pierce<br>Texas A&M AgriLife Extension Program Leaders                                       |
| 10:30-10:50 a.m.                | BREAK  |
| ✓ <input type="checkbox"/> 1 hr | 10:50-11:40 a.m. Legislative Update. .... Senator Robert Nichols, District 3<br>State Representative Trent Ashby, District 9   |
| 11:40-12:00 p.m.                | County Programs Update..... Dr. Donald Kelm<br>Associate Director of County Operations   |
| 12:00-1:00                      | LUNCH  |
| ✓ <input type="checkbox"/> 1 hr | 1:00-1:50 p.m. Legislative Issues Affecting County Government..... Rick Thompson<br>Legislative Director for County Judges and Commissioners<br>Association of Texas |
| ✓ <input type="checkbox"/> 5 hr | 1:50-2:30 Bi-Solids..... Larry Woolley<br>Johnson County Commissioner, Precinct 4  |
| 2:30-2:40 p.m.                  | BREAK  |
| ✓ <input type="checkbox"/> 1 hr | 2:40-3:30 Jail Commission Overview and Mental Health..... Brandon Wood<br>Executive Director, Texas Commission on Jail Standards                                     |
| 5.5 3:30 p.m.                   | ADJOURN  |

✓ ☐ 5.5 CE hrs

*Page 1 = 5.5*

*5.5 CE's as req'd*

①

**District 4 Northeast Texas Continuing  
Education Conference  
December 5, 2024**

8:30 – 8:40 a.m. .... Registration and Refreshments

8:45 – 8:50 a.m. .... Welcome and Introductions  
Dr. Hurley Miller, District Extension Administrator  
Texas A&M AgriLife Extension Service

8:50 – 9:40 a.m. .... Texas A&M AgriLife Extension Service Programs Highlights  
Paula Bulter and Larry Pierce  
East Region Program Leaders

9:40 – 10:30 a.m. .... Jail Commission Overview & Mental Health  
Brandon Wood, Executive Director  
Texas Commission on Jail Standards

10:30 – 11:30 a.m. .... Mental Health with Jails and Mental Health Programs  
Judge Stoudt and Sheriff Cerlano  
Gregg County

11:30 – 12 noon .... Working with Game Warden Managing Nuisance Animals  
Game Warden,  
Texas Parks and Wildlife

12:00 – 12:45 p.m. .... LUNCH

Dr. Donald Kelm  
Associate Director for County Operations  
Texas A&M AgriLife Extension Service

Dr. Peter McGuill, Director  
V.G. Young Institute  
Texas A&M AgriLife Extension Service

12:45 – 1:30 p.m. .... Capital Purchases and/or Economic Development  
Gregory Miller  
Attorney at Bickerstaff Heath Delgado Acosta, LLP

1:30 – 2:30 p.m. .... Bio-Solids  
Larry Woolley, Commissioner  
Johnson County, Precinct 4

2:30 – 2:50 p.m. .... Legislative Update  
State Representative, Cole Hefner  
Texas House of Representative, District 5

2:50 – 3:45 p.m. .... Legislative Issues Affecting County Government  
Rick Thompson, Program Director  
County Judges and Commissioners Association of Texas  
Allison, Bass & Magee, LLP

3:45 – 3:50 p.m. .... Wrap-up

Extension programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability, or national origin.  
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Page 1 = 6.5  
6.5 CE's or req'd





Fairfield Inn & Suites Longview

3305 N. 4th Street, Longview, Texas USA, 75605

Confirmation Room 1: 77992758

Your reservation is guaranteed to your Discover card.

Stay Details

STAY DATES		TOTAL FOR STAY	
Wed, Dec 04, 2024 - Thu, Dec 05, 2024		108.66 USD	
ROOM TYPE		ROOMS	ADULTS
Guest room, 1 King		1	1
ROOM PREFERENCES		RATE	
NOT GUARANTEED: Foam pillows, Low floor.		Marriott Senior Discount (Identification Required For Rate Eligibility Upon Check-In)	

Summary of Charges

1 room for 1 night(s)	
Wednesday, Dec 04, 2024	94.00 USD
Total Cash Rate	94.00 USD
Estimated Government Taxes and Fees	14.17 USD
State Cost Recovery Fee	0.49 USD
Total for Stay	108.66 USD